



Phone: 03 8352 1100

Fax: 03 9317 3093

website: www.university.com.au

email: Tapan.Reang@colliers.com

Attach
passport size
photo here

**UNIVERSITY – APPLICATION FORM
51 GORDON ST, FOOTSCRAY**

APARTMENT NUMBER APPLYING FOR: _____

Term of lease: _____ (months) **Preferred start date for lease:** ____/____/____

Applicant 1:

Family Name: _____ Given Names: _____

Date of Birth: ____/____/____ Student ID No: _____

Car License No: _____ State: _____ Expiry Date: ____/____/____

Passport No: _____ Country: _____

Phone: _____ Mobile: _____

Car Registration _____ Make/Model: _____

(If you wish to lease a car park please complete separate car park application form)

Email: _____

Course to be studied: _____ **University:** _____

Current Address (home country or Australia):

Landlord/Agent: _____

Phone Number: _____ Rent per week: \$ _____

Time at this address: _____ months/years

Emergency Contact (preferably parent or guardian)

Surname: _____ Given Names: _____

Relationship to you: _____

Address: _____

Phone: _____ Email: _____

OFFICE USE ONLY:

Rent card given: Yes No Rent card No _____

Utilities connected _____ Energy Plus _____ Clean Schedule _____



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Applicant 2:

Family Name: _____ Given Names: _____

Date of Birth: ____/____/____ Student ID No: _____

Car License No: _____ State: _____ Expiry Date: ____/____/____

Passport No: _____ Country: _____

Phone: _____ Mobile: _____

Car Registration _____ Make/Model: _____

(If you wish to lease a car park please complete separate car park application form)

Email: _____

Course to be studied: _____ **University:** _____

Current Address (home country or Australia):

Landlord/Agent: _____

Phone Number: _____ Rent per week: \$ _____

Time at this address: _____ months/years

Emergency Contact (preferably parent or guardian)

Surname: _____ Given Names: _____

Relationship to you: _____

Address: _____

Phone: _____ Email: _____

Applications can be returned, with a copy of a current Student ID card and passport to:

- Reception at UNIsity Apartments
- email: Tapan.Reang@colliers.com
- mail to: UNIsity Apartments
ATT: Tapan Reang – Building Manager
51 Gordon St
FOOTSCRAY VIC 3011
- fax: 03 9317 3093



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Features Include:

- choice of studio or 2 bedroom apartments
- furniture package including bed, mattress, built in desk and office chair, tv & dvd player
- 24 hour security surveillance
- recreational and tutorial rooms
- intercom
- all apartments fully wired for high speed internet and cable TV
- kitchen includes refrigerator, microwave oven, rangehood and two burner cooktop
- fortnightly apartment cleaning
- laundry on site
- car parking available

DISCLAIMER:

I / we

understand and agree to the following terms and conditions regarding the property that we are applying for at/ 51 Gordon St, Footscray Vic 3011.

I/we are available to take possession of the property on

I / we understand and agree that upon being accepted for the property, I / we will be required to pay **one months rent in advance, being \$.....** and that I / we understand that the weekly rental is \$.....

I / we understand and agree that upon being accepted for the property, I / we will be required to **pay a Bond amount equivalent to one month's rent, being \$** made payable to the "Residential Tenancies Fund".

I / we understand and agree to the terms and conditions as set out by the Residential Tenancies Act 1995 and commit ourselves to this property for a period of months lease.

I / we understand and agree that upon the expiration of themonths lease, we may ask permission to sign on for a further term.

I / we authorise Colliers International to conduct any independent reference checks required.

I / we agree that this application is accepted subject to the availability of the premises on the commencement date and no action will be taken against the Landlord / Agent should the premises not be ready for occupation on that date.

PRINT NAME _____ **Signature** _____

PRINT NAME _____ **Signature** _____

Note: This application is NOT confirmation of acceptance. Colliers International will process this application form and advise you accordingly.



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TENANCY PRIVACY STATEMENT

Please sign and date this form for your application to be processed

All property managers must ensure that you fully understand the National Privacy Principles and the manner in which your private information may be used in order to fulfil their role as professional property managers. Please take the time to read this Privacy Statement carefully, and once completed, return to this office with your tenancy application.

As professional property managers, Colliers International collect personal information about you.

You can ask to assess the information the real estate agent holds about you, by contacting the office of Colliers International via:

Telephone: 03 9940 7222
Facsimile: 03 9940 7200
Email: melbourne.reception@colliers.com
In person: Mezzanine Level, Optus Centre
367 Collins Street
MELBOURNE VIC 3000

Collection and disclosure of personal information

As professional property managers, we collect your personal information to assess the risk in providing you with the lease/tenancy of the premises you have requested and for the ongoing management of your tenancy agreement.

To carry out this role when processing your application, during the term of your tenancy and for some time thereafter, we are often required to disclose your personal information to one or more of the following:

- The landlord
- The landlord's lawyer, mortgagee or insurer
- Referees you have nominated
- Organisations or trades people required to carry out maintenance to the premises
- Rental bond authorities or rent bond insurance providers
- Residential Tenancy Tribunals & courts
- Mercantile agents
- National Tenancy Database (ntd) a division of Veda Advantage Information Services and Solutions Limited ABN 26 000 602 862

If your personal information is not provided to us and you do not consent to the uses to which we put your personal information, we cannot properly assess the risk to our client, or carry out our duties as professional property managers. Consequently, we then cannot provide you with the lease/tenancy of the premises.

We request that you sign below to acknowledge that you fully understand the National Privacy Principles and the manner in which your private information may be used.

Name: _____

Signature: _____

Date: _____

ntd Disclosure Statement

You can contact **National Tenancy Database** and ask for access to any of your personal information stored on the database by writing to us at:

Postal Address: PO Box 156
Collins Street West VIC 8007

Email: info@ntd.net.au

Facsimile: 03 8629 1628

Telephone: 03 8629 1682

For further information about ntd and ntd's Privacy Policy, visit our website: www.ntd.net.au.

Please note, when requesting a copy of the personal information we hold about you, proof of identity will be required eg. Australian driver's licence, passport etc.

We collect the following information in accordance with NPPs for the purpose of operating a tenancy database for risk management and risk assessment purposes and for identity verification. Generally, this information is collected from our members:

- Full name, date of birth, gender and driver's licence number, occupation
- Current and previous rental addresses
- Contact details (phone, fax and email)
- Details of rental history

Generally, personal information is used and disclosed for the purposes for which it was collected. The purposes for which we collect your personal information are:

- Provision of a database for the use of property managers and real estate agents for risk assessment and risk management purposes
- Provision of information to third parties with regard to your tenancy including, but not limited to, your landlord, your landlord's mortgagee or insurer, residential tenancy tribunals and courts, rental bonds boards, mercantile agents, related corporate entities, Government agencies and departments and, in the case of commercial leases, to credit bureaus.

In addition, there may be circumstances where we are required or authorised by law to disclose your personal information eg. to an Ombudsman, tribunal, court, law enforcement agency or government department.

If your personal information is not provided to ntd, the real estate agent/property manager will not be able to carry out their professional responsibilities and may not be able to provide you with a lease/tenancy of the premises.

By signing this document, you consent to the collection, use and disclosure of your personal information for purposes set out above.

Name: _____

Signature: _____

Date: _____